

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

PUBLIC HEARING #1

Public Hearing to receive citizen comments and input regarding a change to the Comprehensive Zoning Ordinance section 14.4.35, Sight Visibility.

CLOSE PUBLIC HEARING

REGULAR SESSION:

1. Approval of the Agenda

2. Approval of the Consent Agenda:

All matters listed as Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

A. Approval of the Minutes:

- Council Meeting – November 12, 2019

B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES Nov 2019	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$234,652	\$108,556	\$0.00	\$46,714	\$50,780	\$0.00	\$105,460	\$23,512
Disbursements	\$204,298	\$75,756	\$194,064	\$57,007	\$0.00	\$14,750	\$94,647	\$13,943
Cash on Hand	\$198,346	\$409,118	\$9,596	\$91,987	\$150,505	\$162,924	\$140,058	\$34,260
TexPool	\$269,758	\$83,941	\$24,621	\$245	\$87,012	\$133,187	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

3. Staff Updates:

A. Kevin Reaves, Police Chief

- PD Reports

B. Nader Jeri, Building Official

- Code, Inspection & Community Development Reports

C. Joey Alvarez, Public Works Director

- Public Works Report

D. Mike Krsnak, Head Pro

- Hawks Creek Golf Course Report

E. Sterling Naron, City Administrator

- Variance Report
- Trail System Update

4. Mayor's Report (A recap of the mayors previous 30 days in office.)

5. Advisory Board and Committee Updates *(There have been no committee meetings in the prior 30 days.)*

6. Public Information:

A. Announcements and Proclamations

- Citywide surveys results will be in January.
- City offices will be closed in observance of Christmas on December 24th and 25th
- Santa Claus is coming to town on December 14th; the parade begins at 9:00am, followed by free pictures, cookies and punch with Santa until noon in the community room.

B. Meetings

- Golf Course Advisory Board meeting, January 7th at 5:30pm
- Long Range Planning Advisory Board meeting, January 7th at 6:30pm
- Ordinance Committee meeting, January 9th at 5:30pm
- Public Safety Committee, January 9th at 6:30pm
- Regular Council meeting, January 14th at 7:00pm

C. Citizen Comments

This is an opportunity for citizens to address the Council on any matter, whether it is or is not posted on the agenda. The Council is not permitted to discuss or take action on any presentations made to the Council concerning an item not listed on the agenda. To address the Council, submit a Public Comment Form to the City Secretary prior to the Citizen Comments portion of the meeting, and you will be called to the podium to speak up to three (3) minutes or the time limit determined by the Mayor or presiding officer. Topics of presentations should be limited to matters over which the Council has authority. Public Comment Forms are located in the lobby and online.

EXECUTIVE SESSION:

Convene in closed executive session to deliberate the following items:

- A. Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Deliberation of the White Settlement 380 Agreement Lawsuit.**
- B. Personnel Matters pursuant to Texas Government Code Section 551.074.
Deliberation of Long-Range Planning Committee appointments.**

Re-convene in Regular Session and take any action necessary based upon Executive Session discussion.

7. Action Items:

A. Mayor Jones

Discuss and take action **on appointments to the Long-Range Planning Committee.**

B. Mayor Jones

Discuss and take action **on a modification to the Comprehensive Zoning Ordinance section 14.4.35, Sight Visibility.** *(The Planning and Zoning Commission, held a meeting immediately prior to the council meeting, and their recommendation will be considered.)*

C. Mayor Jones

Discuss and take action **on the location of the pedestrian Hawk Signal crossing where the trail system crosses Roaring Springs Road.** *(On November 7th, the Public Safety Committee recommended that council leave the crossing at the originally designed location: south of Leonard Trail, north of the bridge. The Council did not act on this item at the November 12th meeting.)*

D. Mayor Jones

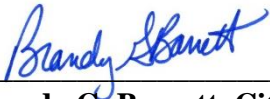
Discuss and take action **on authorization for the Police Department to surplus outdated TASERS and purchase new replacement TASERS.** *(To surplus ten outdated TASER X26's and holsters that are no longer supported for updates required by TASER in order to offset the cost for purchasing ten new TASER X26 P's, at an anticipated cost of approximately \$8,500.)*

ADJOURN:

The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meeting Act. A quorum of other committee, board and commission members may be present at this meeting; no action will be taken by them.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas, and city website, on this, the 6th day of December 2019, at 5pm, in accordance with Chapter 551 of the Texas Government Code.



Brandy G. Barrett, City Secretary



Tuesday, November 12, 2019

7:00 PM

Council Chambers

ATTENDEES:

Mayor	L. Kelly Jones
Council Member	Rosa Mendez
Council Member	Tiffany Aller
Council Member	Sharon Schmitz
Council Member	Christina Cowden
City Secretary	Brandy Barrett
City Administrator	Sterling Naron
Police Chief	Kevin Reaves
City Attorney	Cara White
Public Works	Joseph Alvarez
Building Official	Nader Jeri
HCGC Head Pro	Mike Krsnak

ABSENT: Council Member John Davies

REGULAR SESSION:

CALL TO ORDER: 7:06pm by Mayor Jones.

INVOCATION was given by Sterling Naron.

PLEDGE OF ALLEGIANCE led by Mayor Jones.

REGULAR SESSION:

1. MOTION to approve the Agenda.

- **MADE BY:** Rosa Mendez. **SECOND:** Tiffany Aller.
- **Motion passed** by a vote of 4 Ayes and 0 Nays.

2. Approval of the Consent Agenda

Mayor Jones explained the purpose of the consent agenda, noting that a council member must request an item be removed from the consent agenda if it was to be discussed, otherwise, a single motion would approve all items on the consent agenda.

A. Approval of the Minutes:

- Council Meeting – October 8, 2019

B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES Oct 2019	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$225,134	\$141,169	\$15,000	\$49,143	\$25,967	\$49,272	\$124,601	\$24,619
Disbursements	\$343,648	\$48,252	\$171,855	\$77,322	\$0	\$18,973	\$146,717	\$20,695
Cash on Hand	\$3131,506	\$339,383	\$8,660	\$114,001	\$150,505	\$182,750	\$146,794	\$27,496
TexPool	\$219,984	\$83,941	\$59,622	\$246	\$36,232	\$133,187	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

MOTION to approve the Consent Agenda.

- **MADE BY:** Tiffany Aller. **SECOND:** Christina Cowden.
- **Motion passed** by a vote of 4 Ayes and 0 Nays.

EXECUTIVE SESSION:

Convene in closed executive session to deliberate the following items at 7:09pm:

- Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Deliberation of the White Settlement 380 Agreement Lawsuit.
- Consultation with Attorney pursuant to Texas Government Code Section 551.074.
Deliberation of potential personnel matters: service of a council member.

Re-convene in Regular Session at 7:56pm, no action was taken in Executive Session.

3. STAFF UPDATES:

A. Police Department

- Chief Reaves reported that last month there were 577 traffic stops, resulting in 418 citations and 414 warnings. There were 2443 calls for service, including 194 - 911 calls and 111 Priority One calls. In addition, there were a total of 38 arrests, which resulted in 57 charges; 78 warrants were cleared via Police Department and Court actions.

B. Code Enforcement & Building Inspection

- Nader Jeri, Building Official, reported 122 Inspections were performed and 42 Code violations were resolved last month.
- Commercial projects include: Jefferson Dental Office is under construction and Little Caesar's Pizza has begun it's finish out and should open by the end of the year.
- There are 20 ongoing residential projects.

C. Joseph Alvarez, Public Works

- Joseph Alvarez, Public Works Director, reported 158 work and service orders were completed in the month.
- Storm drain cleanup was a focus last month, and degreasing program education campaign has begun for the holiday season.

D. Administration

- Mr. Naron provided an updated on the trail project, noting the ongoing delays in negotiations with the Leonard Oaks property owner caused an adjustment in the construction schedule. The contracts were instructed to skip over the Leonard Trail portion and begin on the ONCOR easement portion, to allow time for TxDOT to review the park easement option. If TxDOT approves a change order will be issued for the Leonard Trail portion.
- Mr. Naron provided the Hawks Creek report. The course had 2515 rounds played last month, resulting in \$120K revenue. The course was closed for 5 days due to weather. Mr. Naron introduced Mike Krsnak the new Head Pro. Mr. Krsnak spoke briefly about his background and his 20+ years in the golf industry.

4. MAYOR'S REPORT:

- Mayor Jones provided a brief recap of his prior 30 days, including:
 1. A successful inaugural community picnic, excellent weather and at least 150 citizens enjoyed some good food prepared by the police department. In addition to games and fun, attendees were able to tour the golf course amenities. The staff was thanked for all the work to make it a success.
 2. Surveys have been mailed to each resident, and based on the initial 100 responses, it is clear speeding, parking, and lighting are issues that will be addressed by the committees and council in the coming months. In preparation, Mayor Jones directed Mr. Naron to reach out to ONCOR regarding lighting options.
 3. Trail system construction is ongoing, and Mayor Jones reported he facilitated a Memorandum of Agreement with Elm South, LLC, Sharon Schmitz, to use the park area and secure an easement. By doing so, it adjusted the timeline on the ONCOR easement construction adding that he is still open to ideas from the Fairways residents, including obtaining quotes for security cameras, adding vegetation, and lighting.

5. ADVISORY BOARD AND COMMITTEE UPDATES:

A. Ordinance – Rosa Mendez, Chair

- Reported the last meeting was in October and they are awaiting survey results for the January meeting.

B. Public Safety – Tiffany Aller, Chair

- Councilwoman Aller reported the committee met on November 7th and have made two recommendations for council approval which are on the agenda tonight. The first is to approve the expenditure of \$5,000 to hire Kimley Horn to perform a traffic signal warrant study. The second is a recommendation to leave the trail system pedestrian crossing at Leonard Trail and Roaring Springs Road at the originally designed crossing close to the intersection, as it is in the best interest of public safety according to the engineers and Police Chief.

C. Long-Range Planning – John Davies, Chair

- In Councilman Davies absence, Ms. Barrett reported the Long-Range Planning Advisory Board will meet again sometime in January and will continue to work on the capital projects after the survey results are tabulated.

D. Finance – Sharon Schmitz, Chair

- No report, finance committee meetings will resume in February with the audit results.

E. Golf and Parks – Christina Cowden, Chair

- No report, next meeting will be scheduled in January.

**Councilwoman Cowden reported she was feeling ill and left the room.*

6. PUBLIC INFORMATION/ANNOUNCEMENTS – Brandy Barrett, City Secretary

A. Announcements and Proclamations

- Citywide surveys are due back by November 22nd
- Alliance for Children, Christmas Connection donations are due by November 25th
- City offices will be closed in observance of Thanksgiving on November 28th and 29th
- Santa Claus is coming to town on December 14th; the parade begins at 9:00am, followed by free pictures, cookies and punch with Santa until noon in the community room.

B. Meetings

- Regular Council meeting, December 10th at 7:00pm

C. CITIZEN COMMENTS:

- Melva Campbell (124 Smallwood): thanked the police department and mayor for a wonderful picnic and requested that maybe we do evening picnics every year. Mayor Jones stated that he has asked the staff to start planning next October's picnic and is considering an added one in the spring.
- There were no other citizen comments.

7. ACTION ITEMS:

A. Mayor Jones

Discuss and take action on Resolution 2019-06 adopting the Hart Voting System. *(This is a requirement to continue contracting election services through Tarrant County.)*

- Ms. Barrett reported that this is a requirement to continue contracting services through the Tarrant County Elections office. She added that the machines were approved by the Texas Secretary of State, the Tarrant County Commissioners, and were used in the November county election.

MOTION to approve Resolution 2019-06 adopting the Hart Voting System.

- **MADE BY:** Sharon Schmitz. **SECOND:** Rosa Mendez.

Motion passed by a vote of 3 Ayes and 0 Nays.

B. Mayor Jones

Discuss and take action on Resolution 2019-07 regarding the ballot to elect members to the Tarrant Appraisal District Board of Directors. *(This is an annual ballot, in which Westworth Village has two votes to cast.)*

- Mr. Naron reported that this is an annual action and suggested that both votes be cast for Mr. Gary Losada, as he is the only candidate who personally appeared before the council and spoke at the last meeting.

MOTION to approve Resolution 2019-07 regarding the ballot to elect members to the Tarrant Appraisal District Board of Directors, casting both votes for Gary Losada.

- **MADE BY:** Sharon Schmitz. **SECOND:** Rosa Mendez.

Motion passed by a vote of 3 Ayes and 0 Nays.

C. Mayor Jones

Discuss and take action on Resolution 2019-08 naming the Fort Worth Star Telegram as the official city newspaper. *(This is an annual appointment.)*

- Ms. Barrett reported this is an annual requirement.

MOTION to approve Resolution 2019-08 naming the Fort Worth Star Telegram as the official city newspaper.

- **MADE BY:** Sharon Schmitz. **SECOND:** Tiffany Aller.

**Councilwoman Cowden returned to her seat.*

Motion passed by a vote of 4 Ayes and 0 Nays.

D. Mayor Jones

Discuss and take action on an Interlocal Agreement with Tarrant County apply an asphalt overlay on Kay Lane. *(The county will furnish the labor and equipment; the City will pay for materials.)*

- Mr. Naron reported that this is an agreement that has been used successfully in the past on Pecan and Sky Acres most recently. He anticipates it will be recommended again in future years once the Long Range Planning Committee establishes Capital Improvement protocols.

MOTION to authorize the Mayor to sign an Interlocal Agreement with Tarrant County apply an asphalt overlay on Kay Lane.

- **MADE BY:** Tiffany Aller. **SECOND:** Sharon Schmitz.

Motion passed by a vote of 4 Ayes and 0 Nays.

E. Mayor Jones

Discuss and take action on the Public Safety Committee recommendation to hire Kimley Horn to complete a traffic signal warrant study at the intersections of Carb and Roaring Springs Road and Seymour and Roaring Springs Road. *(The anticipated cost of this study is \$5,000.00.)*

- Councilwoman Aller explained the committee's concern, originating from committee members after hearing from a group of citizens who have issues merging onto Roaring Springs Road due to the ever-increasing amount of traffic. The committee is requesting the council approve the expenditure of funds to evaluate the need for a traffic signal or other traffic safety devices to improve safety.
- Three citizens made comments ranging from do not spend anymore money on this issue to spend more money and have them review the Carb/Tracyne intersection also.
- Kimley Horn representative Brandon Forsythe stated that a peak hour study at the Carb/Tracyne intersection could be added for an additional \$250.00.

MOTION to accept the Public Safety Committee recommendation to hire Kimley Horn to complete a traffic signal warrant study at the intersections of Carb and Roaring Springs Road and Coleman/Seymour and Roaring Springs Road at a cost of \$5,000.00.

- **MADE BY:** Tiffany Aller. **SECOND:** Rosa Mendez.

Motion passed by a vote of 4 Ayes and 0 Nays.

MOTION to amend the previous motion to include the additional \$250 to add the peak hour study for the Carb/Tracyne intersection, bringing the total expenditure to \$5,250.00.

- **MADE BY:** Sharon Schmitz. **SECOND:** Rosa Mendez.

Motion passed by a vote of 4 Ayes and 0 Nays.

- Mr. Naron was directed to obtain an updated agreement from Kimley Horn.

F. Mayor Jones

Discuss and take action on the location of the pedestrian Hawk Signal crossing where the trail system crosses Roaring Springs Road. *(On November 7th, the Public Safety Committee recommended that council leave the crossing at the originally designed location: south of Leonard Trail, north of the bridge.)*

- Mr. Naron presented the original location of the crossing at the intersection of Leonard Trail and Roaring Springs and he presented a modified crossing approximately 15 feet to the south of the original location.
- Chief Reaves noted that the farther away from the intersection the crossing is moved, the greater the safety risk is to pedestrians, citing several traffic codes and human nature. In addition, he stated that the tree canopy and other sight visibility issues in that area would have to be removed.
- Councilwoman Aller thanked the Chief for his detailed presentation at the Public Safety committee and continued by explaining that committee recommends that the trail be left at the original location, mainly for pedestrian safety but also for financial concerns.

** Councilwoman Schmitz left her seat and sat in the audience and requested to address the council as the Elm South LLC property owner.*

- Councilwoman Schmitz (1 Leonard Trail): disputed the original design, expressing concern that the vehicles coming off of Rogner will not see the crossing in time to stop, and the vehicles coming from the QT area are accelerating and speeding. She prefers the crossing be moved south of the bridge, as far down as possible.

- Councilwoman Cowden believes it should be moved as far away as possible and would prefer to wait on a vote until additional information can be obtained, including how much it would cost to move.
- Mr. Naron reminded everyone that if a change from the original location is made, it would require TxDOT approval and would include additional engineering and environmental studies that would not be paid by the grant.
- Mayor Jones requested a motion to continue discussion, no motion was made and therefore no action was taken on this item.

G. Mayor Jones

Discuss and take action on the parking along Leonard Trail. *(This item may be referred to the Public Safety Committee for further review regarding safety.)*

- Mr. Naron reported that a request to rescind the no parking on Leonard Trail was made and following a discussion with Mr. Hughes of 1 Leonard Trail, it was recommended that the current no parking on the south side of Leonard Trail remain in place and that parking on the north side be allowed except for the 125 feet from Roaring Springs. Chief Reaves concurred and went on to explain the safety aspects of restricting parking in the first 125 feet coming off Roaring Springs Road, which included a trucks ability to turn and the potential choke point and back up of cars on Roaring Springs.
- Sharon Schmitz (1 Leonard Trail): explained that this residential street allowed parking until 2017 when the ordinance was changed to no parking because at that time the trail system was going to use the existing sidewalk and the road would be shared with bikes. She requested this be rescinded as the it was now a combination pedestrian bike path through the park area. She acknowledged Chief Reaves' request for 125 feet, but stated that 100 feet would be enough for the volume of traffic which would be impacted, adding the Mayor had agreed to discourage truck traffic on Leonard Trail.

MOTION to authorize the mayor to sign an ordinance to reinstate parking on the north side of Leonard Trail with no parking in the first 100 feet from Roaring Springs Road.

- **MADE BY:** Christina Cowden. **SECOND:** Rosa Mendez.

DISCUSSION:

- Following further discussion and citizen comments, Chief Reaves restated his preference in the interest of safety to have 125 feet of restricted parking on the north side of Leonard Trail from Roaring Springs.

Motion passed by a vote of 2 Ayes and 1 Nays (Aller).

The meeting was adjourned at 9:41pm by Mayor Jones.

MINUTES APPROVED BY:

L. Kelly Jones, Mayor

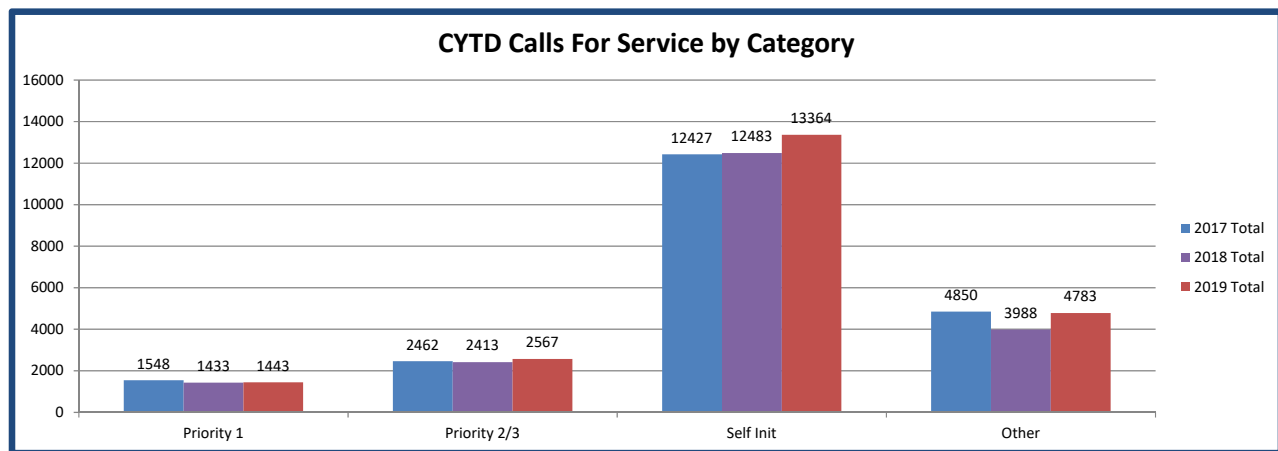
SIGNATURE ATTESTED BY:

Brandy G. Barrett, City Secretary

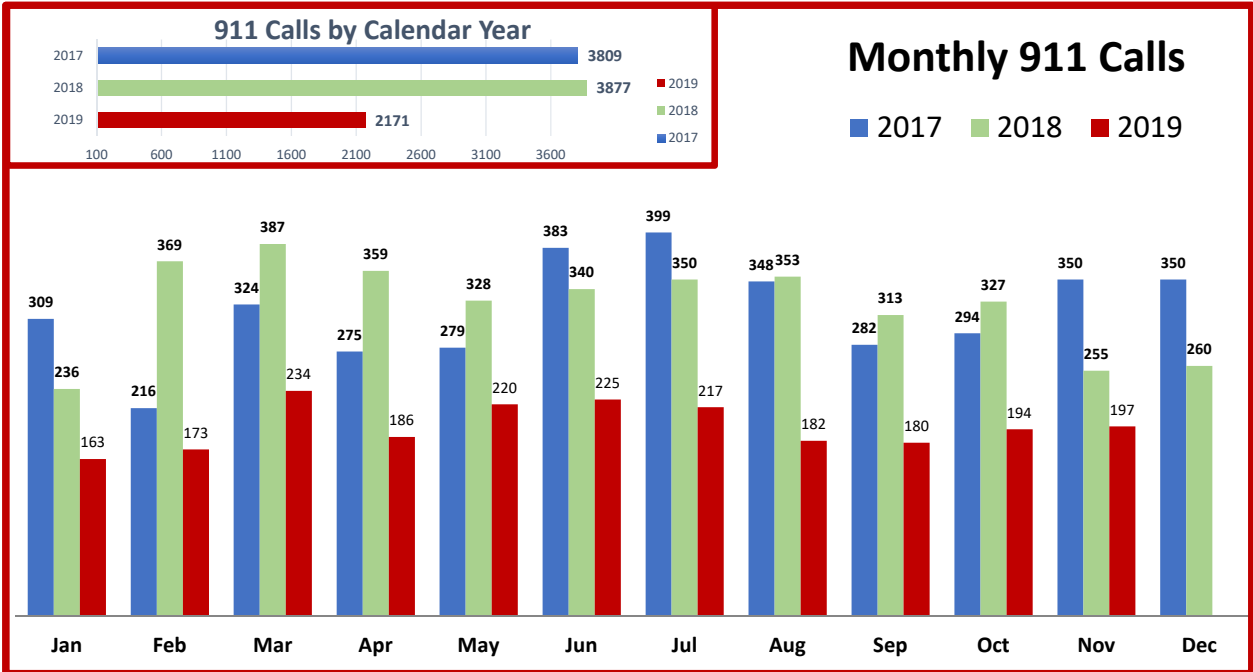
Westworth Village Police Department
Calls-For-Service Report By Call-Type
Calendar Year to Date- NOVEMBER 2019

Priority 1 Calls for Service	2019	2018	2017	Priority 2 & 3 Calls for Service	2019	2018	2017
911 HANG UP	34	37	38	ACCIDENT - MINOR	90	74	98
ACCIDENT - HIT & RUN	35	21	22	ANIMAL COMPLAINT	121	139	137
ACCIDENT - MAJOR	20	16	18	ASSIGNED ENFORCEMENT	1562	1565	1140
ALARM	19	114	85	ATTEMPT TO LOCATE	1		
ALARM - BUSINESS	55			CITIZEN ASSIST	52	133	218
ALARM - RESIDENTIAL	63			CIVIL STANDBY	9	10	14
AMBULANCE CALL	286	282	252	CLOSE PATROL / HOUSE WATCH	336	258	641
ASSAULT	7	13	9	DEATH NOTIFICATION		1	
ASSIST OTHER AGENCY	161	157	246	ESCORT	1	3	1
ATTEMPTED SUICIDE			2	FORGERY/FRAUD/COUNTERFEITING	12	29	20
BOMB THREAT			1	FOUND PROPERTY	31	31	26
BURGLARY	8	6	6	GRAFFITI		1	1
BURGLARY BUSINESS		2		HARASSMENT	8	10	8
BURGLARY COIN		1	1	IDENTITY THEFT	5	4	8
BURGLARY HAB	3	4	6	ILLEGAL DUMPING/LITTERING		2	
BURGLARY MOTOR VEHICLE	19	16	26	LIFT ASSIST	12		
CRIMINAL MISCHIEF	15	10	16	LOCK OUT	33		
DECEASED PERSON	1	1	3	LOOSE STOCK	2	0	0
DISTURBANCE	75	71	91	LOST/STOLEN PROPERTY	18		
DOMESTIC	10	19	23	MEET COMPLAINANT	99	133	154
EVADING ARREST/DETENTION		1	1	RUNAWAY	4		1
FIRE CALL	18	27	28	SCHOOL ZONE	225		
KIDNAPPING		1		TRAFFIC CONTROL	34	94	90
MENTAL PERSON	18	6	15	UNAUTHORIZED USE OF MOTOR VEHICLE	2		3
MISSING PERSON	4	8	9				
NOISE COMPLAINT	42	49	39				
PEDESTRIAN STOP	66	20	34				
PROWLER	2		4				
RECKLESS DRIVER	17	23	19				
ROAD RAGE	7	3	3				
ROBBERY	1		3				
SHOTS HEARD/FIRED	4	6	7				
STOLEN VEHICLE	9	4	6				
SUICIDE		3	1				
SUSPICIOUS PERSON	120	137	122				
TERRORISTIC THREAT	3	2	4				
THEFT	251	313	350				
TRESPASSING	38	18	19				
WEAPONS OFFENSE		1					
WELFARE CONCERN	66	78	77				
Priority 1 Calls for Service	1443	1433	1548	Priority 2 & 3 Calls for Service	2567	2413	2462

Westworth Village Police Department
Calls-For-Service Report By Call-Type
Calendar Year to Date - NOVEMBER 2019

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Nov-19

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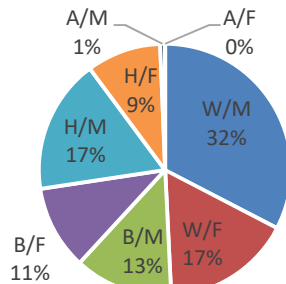
Westworth Village Police Department

Jail Population - Race/Sex Makeup

Jail Annual Statistics - Calendar Year

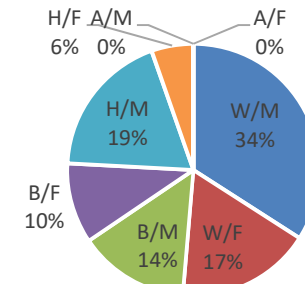
2019

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	106	41	56	2	2	207	63.3%
Female	54	35	31	0	0	120	36.7%
Totals	160	76	87	2	2	327	
Percent	48.9%	23.2%	26.6%	0.6%	0.6%		



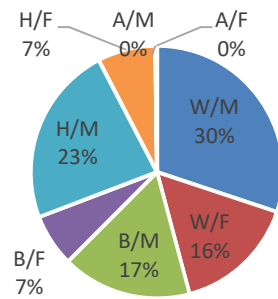
2018

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	89	37	49	0	3	178	67.4%
Female	45	27	14	0	0	86	32.6%
Totals	134	64	63	0	3	264	
Percent	50.8%	24.2%	23.9%	0.0%	1.1%		



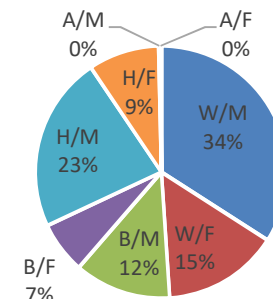
2017

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	134	74	103	0	0	311	69.9%
Female	70	30	33	1	0	134	30.1%
Totals	204	104	136	1	0	445	
Percent	45.8%	23.4%	30.6%	0.2%	0.0%		



2016

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	195	71	129	1	1	397	69.0%
Female	85	38	52	1	2	178	31.0%
Totals	280	109	181	2	3	575	
Percent	48.7%	19.0%	31.5%	0.3%	0.5%		



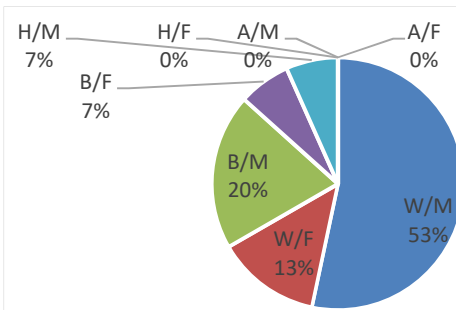
Westworth Village Police Department

Jail Population - Race/Sex Makeup

Jail Monthly Statistics

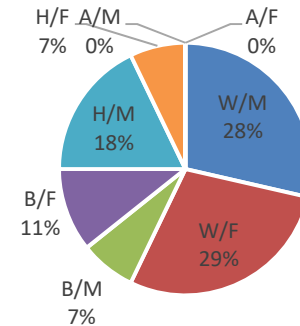
Nov '19

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	8	3	1	0	1	13	81.3%
Female	2	1	0	0	0	3	18.8%
Totals	10	4	1	0	1	16	
Percent	62.5%	25.0%	6.3%	0.0%	6.3%		



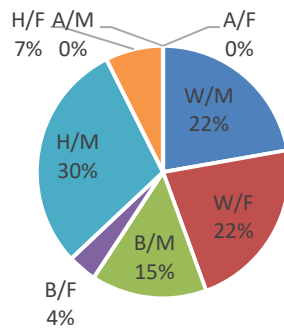
Nov '18

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	8	2	5	0	2	17	56.7%
Female	8	3	2	0	0	13	43.3%
Totals	16	5	7	0	2	30	
Percent	53.3%	16.7%	23.3%	0.0%	6.7%		



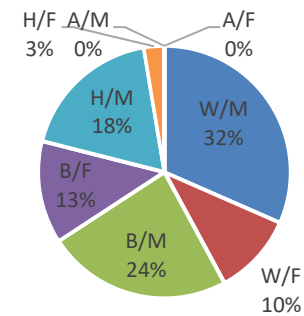
Nov '17

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	6	4	8	0	0	18	66.7%
Female	6	1	2	0	0	9	33.3%
Totals	12	5	10	0	0	27	
Percent	44.4%	18.5%	37.0%	0.0%	0.0%		



Nov '16

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	12	9	7	0	0	28	73.7%
Female	4	5	1	0	0	10	26.3%
Totals	16	14	8	0	0	38	
Percent	42.1%	36.8%	21.1%	0.0%	0.0%		



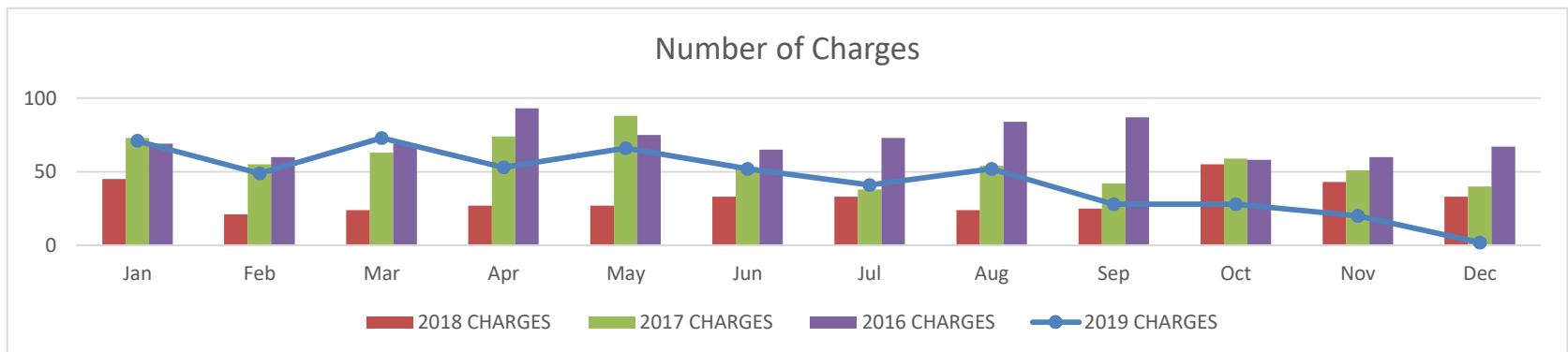
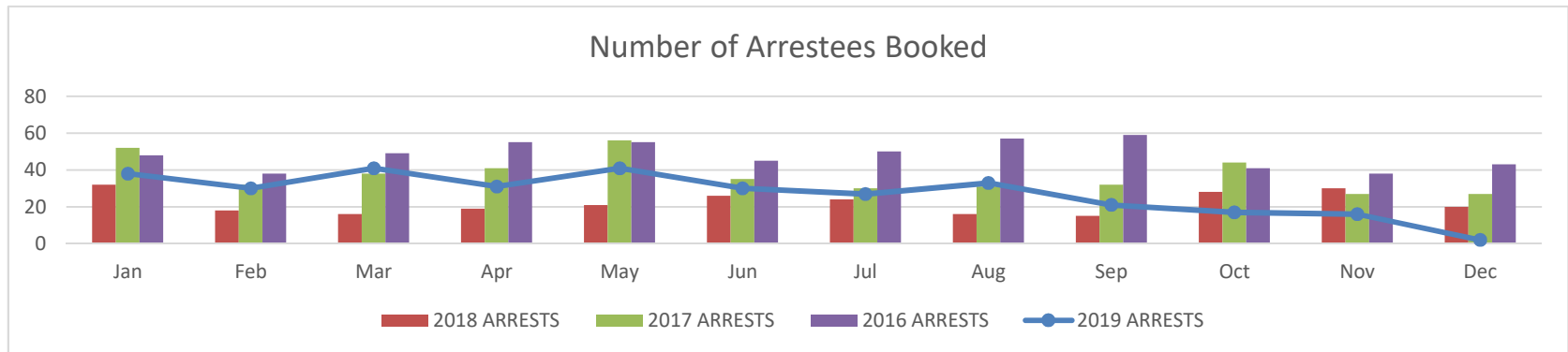
Westworth Village Police Department

Jail Population - Charges

Monthly Statistics

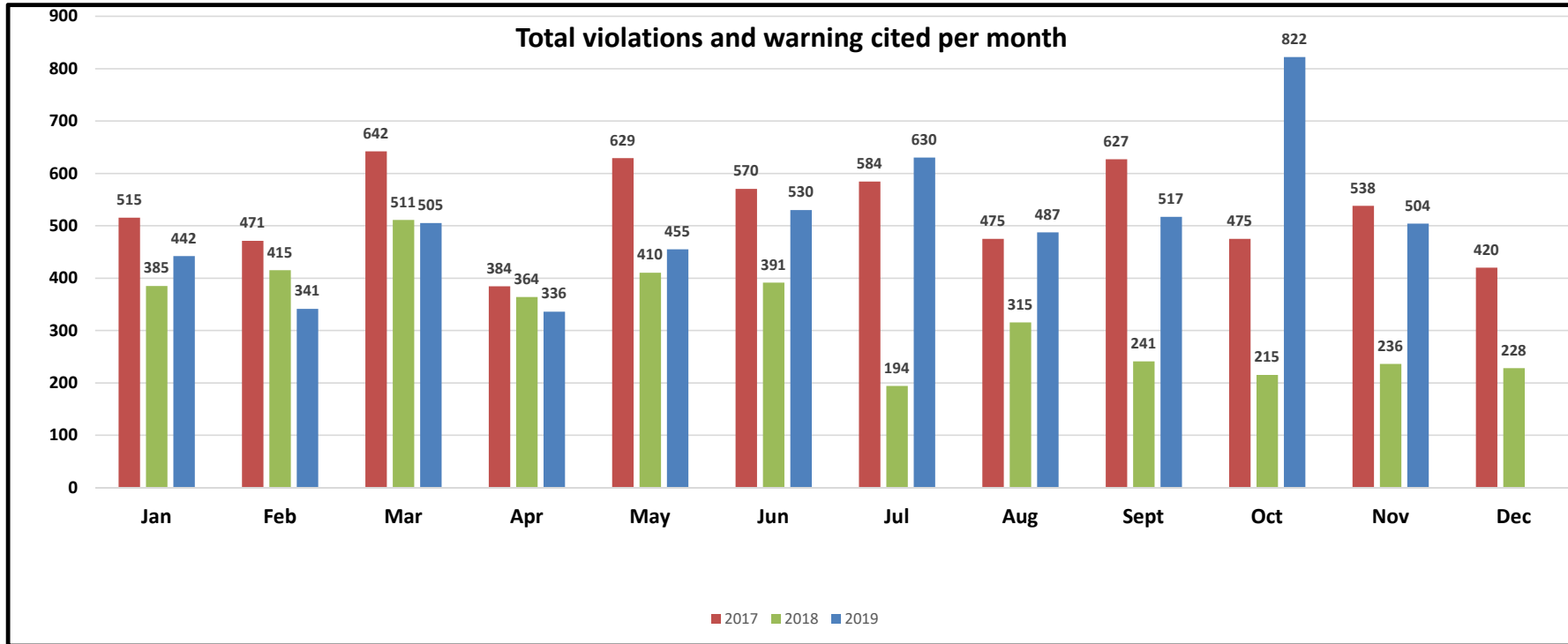
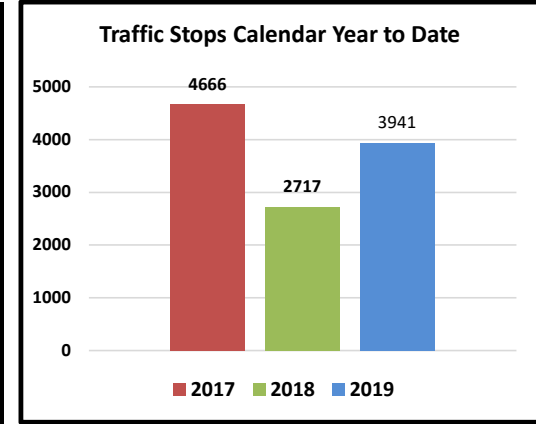
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2019 ARRESTS	38	30	41	31	41	30	27	33	21	17	16	2	327
2018 ARRESTS	32	18	16	19	21	26	24	16	15	28	30	20	265
2017 ARRESTS	52	32	38	41	56	35	30	31	32	44	27	27	445
2016 ARRESTS	48	38	49	55	55	45	50	57	59	41	38	43	578

2019 CHARGES	71	49	73	53	66	52	41	52	28	28	20	2	535
2018 CHARGES	45	21	24	27	27	33	33	24	25	55	43	33	390
2017 CHARGES	73	55	63	74	88	53	38	54	42	59	51	40	690
2016 CHARGES	69	60	69	93	75	65	73	84	87	58	60	67	860



Traffic Stops, Cited Violations, and Warnings per Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2017 Traffic Stops	438	446	488	289	490	424	454	343	428	300	312	254	4666
2017 Cited Violations	341	296	438	273	419	369	335	265	360	265	311	252	3924
2017 Warnings	174	175	204	111	210	201	249	210	267	210	227	168	2406
2018 Traffic Stops	245	272	437	237	264	248	119	187	194	149	188	177	2717
2018 Cited Violations	219	213	330	183	188	182	98	168	145	154	103	133	2116
2018 Warnings	166	202	181	181	222	209	96	147	96	61	133	95	1789
2019 Traffic Stops	306	205	348	241	322	374	450	355	363	577	400		3941
2019 Cited Violations	222	169	235	161	201	239	307	268	285	404	275		2766
2019 Warnings	220	172	270	175	254	291	323	219	232	418	229		2803



CODE COMPLIANCE

	2018	2019												Total
	Nov	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Building - Construction Related	3	2	2	3	4	2	2	4	3	4	3	2		31
Building - Fence Repair	1	1		2	2	1	2	3	2	3	3			19
Building - Sub-standard														
Junk Vehicles	2	3	4	3	4	3	1	2	3	2	3	3		31
No Permit		1	3				2	3	2			2		13
Noise Control							1	2			1	2		6
Parking - Hazardously			3											3
Parking - Unimproved Surface			2	3										5
Alley over grown	17	2	1	3	395	38	12	18	8	5	3	4		489
Brush / Branches/ Limbs/ Leaves	2		2	4	5	10	8	7	4	3		8		51
Vegetation Overgrowth	2			6	36	26	16	5	6	5	6	3		109
Pool - Maintenance /Gate Open	1		1			3	1	2	1			1		9
Rubbish/ Junk/ Trash/ O-Storage	2	7	6	5	3	4	3	4	3	2	3	4		44
Signs - Unapproved / Improper	34	15	13	10	19	15	11	15	13	17	20	16		173
Storm Water					1	1								2
Water - Run off					1	2		1						4
Total Warnings	64	31	37	39	470	105	59	66	45	41	42	45		989
Citations Issued	0	1	0	0	0	0	0	2	0	0	1	0		4



PUBLIC WORKS REPORT NOVEMBER 2019

Water

- ❖ All bacteriological water samples passed
- ❖ Continued monthly dead-end flushing
- ❖ Continued water sampling for Nitrification Action Plan for TCEQ
- ❖ Performed construction and alleyway inspections
- ❖ Performed Line Locates for utility services
- ❖ Power outage at golf course
- ❖ Repaired potholes on White settlement and Roaring Springs

Sewer

- ❖ Performed weekly sewer line flushes on Pecan Drive
- ❖ Performed preventative maintenance on sewer lines in Residential District

Stormwater

- ❖ Cleaned storm drains on Pecan Drive

November 2019 Service Order Report

Group Summary

Group	Total Completed	Total New	Total Void	Total Open
Mobile Service Orders	127	0	0	0
Grand Totals	127	0	0	0

Job Code Summary

Job Code	Total Completed	Total New	Total Void	Total Open
AMA – Beacon Leak Alert	12	0	0	0
CUT – Cutoff Delinquent Account	3	0	0	0
DTAG – Door Tag/Notification	6	0	0	0
END- Endpoint/Encode MSG Error	1	0	0	0
LOC- Line Locate	1	0	0	0
MI – Meter Information	45	0	0	0
NOWTR- No Water at Location	4	0	0	0
OCC – Read and Leave On	14	0	0	0
OFF – Turn Off Service	4	0	0	0
ON – Turn On Service	9	0	0	0
PLMB- Temp Off For Plumb Repair	1	0	0	0
REINS – Turn Back on Service	2	0	0	0
SET – New Connect	3	0	0	0
SWAP – Meter Exchange	1	0	0	0
TRASH – Replace Trash/Recycle Bin	21	0	0	0
Grand Totals	127	0	0	0



November 2019 Work Order Report

Job Code	Total Completed	Total New	Total Void	Total Open
CITY HALL	10	0	0	0
HCGC	2	0	0	0
POLICE DEPARTMENT	3	0	0	0
COURT	2	0	0	0
PUBLIC WORKS BUILDING	0	0	0	0
ROADWAY	8	0	0	0
PARK	0	0	0	0
ALLEYWAY	1	0	0	0
EASEMENT	0	0	0	0
INTERSECTION	0	0	0	0
SCHOOL ZONE	0	0	0	0
STORMWATER	1	0	0	0
WATER LINES	0	0	0	0
SEWER LINES	0	0	0	0
Grand Totals	27	0	0	0

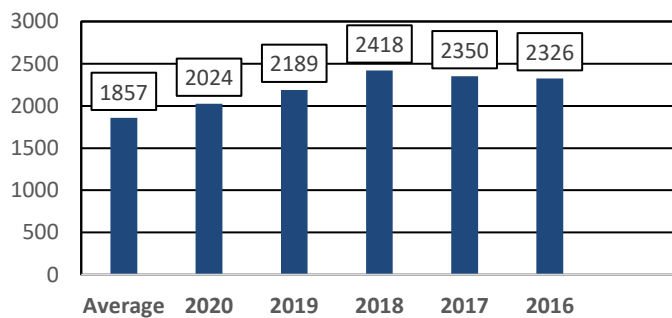
HAWKS CREEK GOLF CLUB: NOVEMBER 2019 MONTHLY REPORT

Monthly Overview

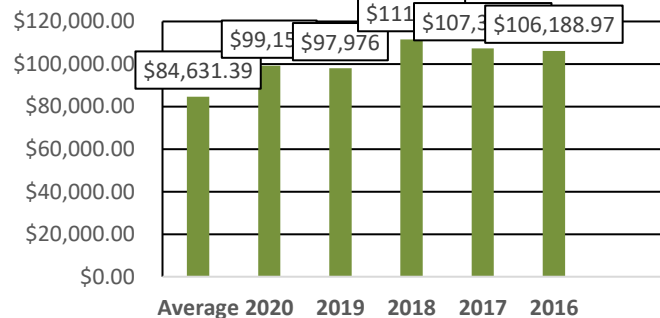
Rounds	Total: 2024	Daily Fee Paid: 1644		
Revenue	Total: \$99,155.00	Per Round: \$48.98	D/F G/F Revenue: \$70,094.83	Avg. \$ per Round G/F: \$34.63
Closures	5 Days Closed			
Preferred Players	Total: 29	Monthly: 17	Annual: 12	Total Monthly Billing: 2,254.00

Category	Revenue	\$ Per Round
Green Fees & Membership	\$ 70,094.83	\$ 34.63
Cart Fees	\$ 3,621.44	\$ 1.78
Range	\$ 6,579.66	\$ 3.25
Pro-Shop Merchandise	\$ 6,042.77	\$ 2.98
Club Rentals-Hdcp-Lessons	\$ 151.81	\$.07
Food	\$ 4,250.44	\$ 2.10
Beer	\$ 4,895.84	\$ 2.41
Beverages	\$ 1,270.82	\$.62
Liquor	\$ 1,727.92	\$.85

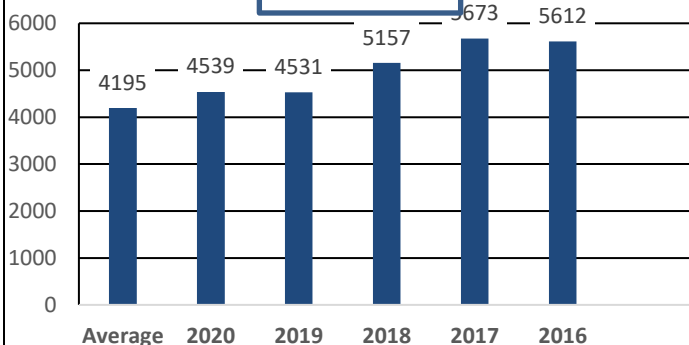
November Rounds



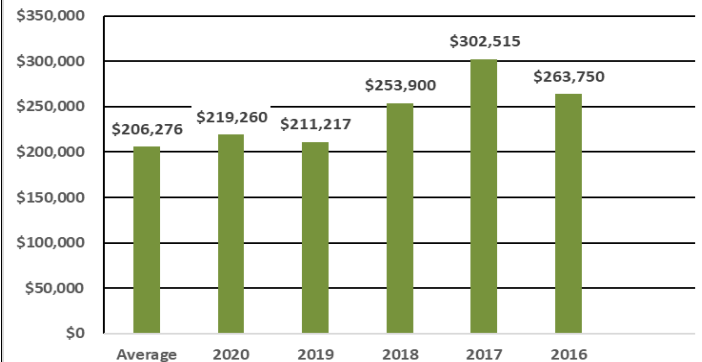
November Revenue



YTD Rounds



YTD Revenue



Monthly Promotions

- For the month of November, we sent out a discount coupon for a Tomato Basil soup with Grill Cheese and a drink for \$5.00 to all Westworth Village residents. We received 3 coupons.
- Receive \$15 to use at the Pro-Shop or Grill when you purchase a round of golf Mondays—Fridays in November. We received 0 coupons.



Staff Variance Report

(Unaudited)

01-General Fund:

General fund revenues totaled \$213,072* for the month and have totaled \$424,400* for the year. Permit fees are the most volatile revenue source for the city and will need to be monitored as construction of new homes fluctuate month to month. Sales tax continues to increase every month compared to the prior year.

Expenses for the month were \$204,298 for a year to date total of \$547,946. This has created a deficit of \$123,546* which is normal due to portions of revenue such as ad valorem tax and quarterly franchise fee payments are not yet due and the expense of paying all insurance upfront in the first month.

**Excludes Gas Well Royalties*

02-Water Fund:

The water fund received revenue for the month totaling \$108,556 with expenses of \$75,756.

No variance

03- CCPD Fund:

No Variance

04- Capital Projects:

Capital projects had some activity with the final payment made to the alleyway project and first payments on the trail system project.

05- Debt Servicing:

No Variance

06- Street Fund:

No variance.

Staff Contact:

Sterling Naron, city administrator
817-710-2517
snaron@cityofwestworth.com

Brandy Barrett, city secretary
817-710-2526
bbarrett@cityofwestworth.com



08- Westworth Redevelopment Authority (WRA):

The WRA experienced an unbudgeted revenue from the sale of a portion of their lot behind LA Fitness.

No variance.

09- Hawks Creek Golf Club (HCGC):

Hawks Creek Golf Club ended the month with total revenues of \$105,460 for a yearly total of \$230,061.

Expenses for the month totaled \$94,647 for a yearly total of \$241,364. This brings the two-month deficit to \$11,303.

The winter months at the beginning of the fiscal year are typically the golf courses slower months due to the cooler weather temperatures with the higher revenue months occurring in the spring and summer.

Staff Contact:

Sterling Naron, city administrator
817-710-2517
snaron@cityofwestworth.com

Brandy Barrett, city secretary
817-710-2526
bbarrett@cityofwestworth.com

Group Summary

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
Department: 500 - Revenue						
5100 - Franchise Fees	422,750.00	422,750.00	9,691.23	17,864.68	-404,885.32	4.23 %
5150 - Permit Fees	244,500.00	244,500.00	13,149.30	33,454.70	-211,045.30	13.68 %
5200 - Sales Tax	1,435,672.93	1,435,672.93	117,555.73	244,441.40	-1,191,231.53	17.03 %
5250 - Additional Revenue	173,401.00	173,401.00	895.60	1,857.35	-171,543.65	1.07 %
5300 - Court Fines & Fees	342,900.00	342,900.00	21,886.24	48,934.55	-293,965.45	14.27 %
5450 - WRA Distribution	100,000.00	100,000.00	0.00	0.00	-100,000.00	0.00 %
5500 - HC Apartment Payments	135,000.00	135,000.00	0.00	0.00	-135,000.00	0.00 %
5550 - Ad Valorem Tax	707,783.00	707,783.00	49,774.73	76,141.67	-631,641.33	10.76 %
5600 - Gas Well Royalties	0.00	0.00	21,580.33	37,727.55	37,727.55	0.00 %
5650 - Miscellaneous Revenue	14,650.00	14,650.00	118.90	1,705.68	-12,944.32	11.64 %
Department: 500 - Revenue Total:	3,576,656.93	3,576,656.93	234,652.06	462,127.58	-3,114,529.35	12.92 %
Revenue Total:	3,576,656.93	3,576,656.93	234,652.06	462,127.58	-3,114,529.35	12.92 %
Expense						
Department: 600 - Administration						
6100 - Payroll	489,500.00	489,500.00	38,980.93	99,870.47	389,629.53	20.40 %
6150 - Supplies	19,000.00	19,000.00	1,454.20	1,725.31	17,274.69	9.08 %
6200 - Training	23,000.00	23,000.00	890.04	2,135.57	20,864.43	9.29 %
6250 - Equipment	5,000.00	5,000.00	0.00	257.50	4,742.50	5.15 %
6300 - Professional Services	83,500.00	83,500.00	0.00	395.00	83,105.00	0.47 %
6350 - Miscellaneous	672,685.00	672,685.00	1,280.17	2,309.80	670,375.20	0.34 %
6500 - Capital Expense	7,000.00	7,000.00	519.64	1,485.52	5,514.48	21.22 %
6600 - Information Technology	51,000.00	51,000.00	6,290.86	25,452.30	25,547.70	49.91 %
Department: 600 - Administration Total:	1,350,685.00	1,350,685.00	49,415.84	133,631.47	1,217,053.53	9.89 %
Department: 601 - Facilities						
6150 - Supplies	65,700.00	65,700.00	6,729.43	8,796.78	56,903.22	13.39 %
6200 - Training	0.00	0.00	0.00	50.00	-50.00	0.00 %
6250 - Equipment	50,000.00	50,000.00	3,749.53	3,872.92	46,127.08	7.75 %
6300 - Professional Services	41,000.00	41,000.00	4,842.00	6,352.00	34,648.00	15.49 %
6350 - Miscellaneous	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
6450 - Insurance	29,010.00	29,010.00	0.00	27,677.77	1,332.23	95.41 %
6600 - Information Technology	52,500.00	52,500.00	2,701.74	5,443.48	47,056.52	10.37 %
Department: 601 - Facilities Total:	239,210.00	239,210.00	18,022.70	52,192.95	187,017.05	21.82 %
Department: 603 - Police Operations						
6100 - Payroll	1,259,200.00	1,259,200.00	84,609.82	229,388.92	1,029,811.08	18.22 %
6150 - Supplies	7,450.00	7,450.00	449.41	1,489.43	5,960.57	19.99 %
6200 - Training	21,150.00	21,150.00	401.33	1,485.61	19,664.39	7.02 %
6250 - Equipment	42,300.00	42,300.00	191.45	981.47	41,318.53	2.32 %
6300 - Professional Services	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
6350 - Miscellaneous	37,000.00	37,000.00	5,211.38	7,890.03	29,109.97	21.32 %
6400 - Vehicle Expense	41,000.00	41,000.00	2,631.43	5,042.77	35,957.23	12.30 %
6450 - Insurance	11,500.00	11,500.00	0.00	10,511.48	988.52	91.40 %
6600 - Information Technology	58,000.00	58,000.00	4,870.35	11,050.98	46,949.02	19.05 %
Department: 603 - Police Operations Total:	1,480,600.00	1,480,600.00	98,365.17	267,840.69	1,212,759.31	18.09 %
Department: 604 - Court						
6100 - Payroll	65,670.00	65,670.00	5,283.02	13,189.84	52,480.16	20.09 %
6150 - Supplies	2,500.00	2,500.00	0.00	124.99	2,375.01	5.00 %
6200 - Training	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00 %
6250 - Equipment	500.00	500.00	0.00	0.00	500.00	0.00 %
6300 - Professional Services	37,600.00	37,600.00	3,133.34	6,566.68	31,033.32	17.46 %
6500 - Capital Expense	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
6600 - Information Technology	35,100.00	35,100.00	2,055.55	16,431.74	18,668.26	46.81 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 11/30/2019

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 604 - Court Total:	144,670.00	144,670.00	10,471.91	36,313.25	108,356.75	25.10 %
Department: 605 - Fire Operations						
6350 - Miscellaneous	332,500.00	332,500.00	27,660.33	55,320.66	277,179.34	16.64 %
Department: 605 - Fire Operations Total:	332,500.00	332,500.00	27,660.33	55,320.66	277,179.34	16.64 %
Department: 608 - Library						
6200 - Training	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
6600 - Information Technology	1,500.00	1,500.00	362.38	724.76	775.24	48.32 %
Department: 608 - Library Total:	4,000.00	4,000.00	362.38	724.76	3,275.24	18.12 %
Department: 609 - Other Services						
6200 - Training	0.00	0.00	0.00	16.48	-16.48	0.00 %
6300 - Professional Services	0.00	0.00	0.00	336.28	-336.28	0.00 %
6350 - Miscellaneous	0.00	0.00	0.00	1,569.67	-1,569.67	0.00 %
Department: 609 - Other Services Total:	0.00	0.00	0.00	1,922.43	-1,922.43	0.00 %
Expense Total:	3,551,665.00	3,551,665.00	204,298.33	547,946.21	3,003,718.79	15.43 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	24,991.93	24,991.93	30,353.73	-85,818.63	-110,810.56	-343.39 %
Fund: 02 - WATER FUND						
Revenue						
Department: 500 - Revenue						
5250 - Additional Revenue	1,600.00	1,600.00	0.00	0.00	-1,600.00	0.00 %
5650 - Miscellaneous Revenue	1,365,600.00	1,365,600.00	108,556.24	250,465.74	-1,115,134.26	18.34 %
Department: 500 - Revenue Total:	1,367,200.00	1,367,200.00	108,556.24	250,465.74	-1,116,734.26	18.32 %
Revenue Total:	1,367,200.00	1,367,200.00	108,556.24	250,465.74	-1,116,734.26	18.32 %
Expense						
Department: 620 - Water Department						
6100 - Payroll	139,478.00	139,478.00	5,886.60	15,245.25	124,232.75	10.93 %
6150 - Supplies	53,000.00	53,000.00	2,813.13	7,589.33	45,410.67	14.32 %
6200 - Training	11,500.00	11,500.00	0.00	111.00	11,389.00	0.97 %
6250 - Equipment	27,000.00	27,000.00	3,478.52	3,680.51	23,319.49	13.63 %
6300 - Professional Services	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00 %
6350 - Miscellaneous	942,651.00	942,651.00	56,919.83	70,359.36	872,291.64	7.46 %
6400 - Vehicle Expense	6,000.00	6,000.00	107.85	495.03	5,504.97	8.25 %
6500 - Capital Expense	26,500.00	26,500.00	0.00	0.00	26,500.00	0.00 %
6550 - Debt Service	27,440.00	27,440.00	0.00	0.00	27,440.00	0.00 %
6600 - Information Technology	31,400.00	31,400.00	4,246.08	10,912.21	20,487.79	34.75 %
Department: 620 - Water Department Total:	1,271,469.00	1,271,469.00	73,452.01	108,392.69	1,163,076.31	8.52 %
Department: 621 - Storm Sewer Maintenance						
6100 - Payroll	25,713.00	25,713.00	1,902.55	5,308.01	20,404.99	20.64 %
6250 - Equipment	19,000.00	19,000.00	401.84	11,402.44	7,597.56	60.01 %
6300 - Professional Services	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
6350 - Miscellaneous	13,200.00	13,200.00	0.00	0.00	13,200.00	0.00 %
6400 - Vehicle Expense	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
6500 - Capital Expense	11,120.00	11,120.00	0.00	0.00	11,120.00	0.00 %
Department: 621 - Storm Sewer Maintenance Total:	97,533.00	97,533.00	2,304.39	16,710.45	80,822.55	17.13 %
Expense Total:	1,369,002.00	1,369,002.00	75,756.40	125,103.14	1,243,898.86	9.14 %
Fund: 02 - WATER FUND Surplus (Deficit):	-1,802.00	-1,802.00	32,799.84	125,362.60	127,164.60	-6,956.86 %
Fund: 03 - CRIME CONTROL						
Revenue						
Department: 500 - Revenue						
5200 - Sales Tax	568,868.96	568,868.96	46,714.40	95,857.19	-473,011.77	16.85 %
5250 - Additional Revenue	5.00	5.00	0.00	0.00	-5.00	0.00 %
Department: 500 - Revenue Total:	568,873.96	568,873.96	46,714.40	95,857.19	-473,016.77	16.85 %
Revenue Total:	568,873.96	568,873.96	46,714.40	95,857.19	-473,016.77	16.85 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 11/30/2019

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 630 - Crime Control						
6100 - Payroll	412,198.00	412,198.00	29,913.75	82,799.50	329,398.50	20.09 %
6250 - Equipment	54,500.00	54,500.00	3,287.87	6,761.89	47,738.11	12.41 %
6300 - Professional Services	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
6350 - Miscellaneous	26,000.00	26,000.00	2,354.55	5,192.81	20,807.19	19.97 %
6500 - Capital Expense	500.00	500.00	0.00	0.00	500.00	0.00 %
6600 - Information Technology	59,400.00	59,400.00	21,450.91	39,575.36	19,824.64	66.63 %
Department: 630 - Crime Control Total:	562,598.00	562,598.00	57,007.08	134,329.56	428,268.44	23.88 %
Expense Total:	562,598.00	562,598.00	57,007.08	134,329.56	428,268.44	23.88 %
Fund: 03 - CRIME CONTROL Surplus (Deficit):	6,275.96	6,275.96	-10,292.68	-38,472.37	-44,748.33	-613.01 %
Fund: 04 - CAPITAL PROJECTS						
Revenue						
Department: 500 - Revenue						
5250 - Additional Revenue	3,000.00	3,000.00	0.00	0.00	-3,000.00	0.00 %
5650 - Miscellaneous Revenue	783,897.00	783,897.00	0.00	15,000.00	-768,897.00	1.91 %
Department: 500 - Revenue Total:	786,897.00	786,897.00	0.00	15,000.00	-771,897.00	1.91 %
Revenue Total:	786,897.00	786,897.00	0.00	15,000.00	-771,897.00	1.91 %
Expense						
Department: 640 - Capital Projects						
6300 - Professional Services	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
6500 - Capital Expense	766,897.00	766,897.00	194,064.47	365,919.09	400,977.91	47.71 %
Department: 640 - Capital Projects Total:	786,897.00	786,897.00	194,064.47	365,919.09	420,977.91	46.50 %
Expense Total:	786,897.00	786,897.00	194,064.47	365,919.09	420,977.91	46.50 %
Fund: 04 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-194,064.47	-350,919.09	-350,919.09	0.00 %
Fund: 05 - DEBT SERVICING						
Revenue						
Department: 500 - Revenue						
5250 - Additional Revenue	8,500.00	8,500.00	0.00	0.00	-8,500.00	0.00 %
5500 - HC Apartment Payments	93,220.00	93,220.00	0.00	0.00	-93,220.00	0.00 %
5550 - Ad Valorem Tax	722,843.00	722,843.00	50,780.29	76,747.51	-646,095.49	10.62 %
5650 - Miscellaneous Revenue	143,672.00	143,672.00	0.00	0.00	-143,672.00	0.00 %
Department: 500 - Revenue Total:	968,235.00	968,235.00	50,780.29	76,747.51	-891,487.49	7.93 %
Revenue Total:	968,235.00	968,235.00	50,780.29	76,747.51	-891,487.49	7.93 %
Expense						
Department: 650 - Debt Servicing						
6550 - Debt Service	951,918.00	951,918.00	0.00	0.00	951,918.00	0.00 %
Department: 650 - Debt Servicing Total:	951,918.00	951,918.00	0.00	0.00	951,918.00	0.00 %
Expense Total:	951,918.00	951,918.00	0.00	0.00	951,918.00	0.00 %
Fund: 05 - DEBT SERVICING Surplus (Deficit):	16,317.00	16,317.00	50,780.29	76,747.51	60,430.51	470.35 %
Fund: 06 - STREET FUND						
Revenue						
Department: 500 - Revenue						
5200 - Sales Tax	284,434.98	284,434.98	23,511.71	48,130.55	-236,304.43	16.92 %
Department: 500 - Revenue Total:	284,434.98	284,434.98	23,511.71	48,130.55	-236,304.43	16.92 %
Revenue Total:	284,434.98	284,434.98	23,511.71	48,130.55	-236,304.43	16.92 %
Expense						
Department: 606 - Street Maintenance						
6100 - Payroll	140,870.00	140,870.00	10,981.59	30,798.38	110,071.62	21.86 %
6150 - Supplies	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
6250 - Equipment	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
6350 - Miscellaneous	96,000.00	96,000.00	971.69	971.69	95,028.31	1.01 %
6400 - Vehicle Expense	9,000.00	9,000.00	1,989.96	2,868.34	6,131.66	31.87 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 11/30/2019

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 606 - Street Maintenance Total:	253,370.00	253,370.00	13,943.24	34,638.41	218,731.59	13.67 %
Expense Total:	253,370.00	253,370.00	13,943.24	34,638.41	218,731.59	13.67 %
Fund: 06 - STREET FUND Surplus (Deficit):	31,064.98	31,064.98	9,568.47	13,492.14	-17,572.84	43.43 %
Fund: 08 - WRA FUND						
Revenue						
Department: 500 - Revenue						
5200 - Sales Tax	284,435.00	284,435.00	0.00	0.00	-284,435.00	0.00 %
5250 - Additional Revenue	3,000.00	3,000.00	0.00	0.00	-3,000.00	0.00 %
5650 - Miscellaneous Revenue	850.00	850.00	0.00	49,271.76	48,421.76	5,796.68 %
Department: 500 - Revenue Total:	288,285.00	288,285.00	0.00	49,271.76	-239,013.24	17.09 %
Revenue Total:	288,285.00	288,285.00	0.00	49,271.76	-239,013.24	17.09 %
Expense						
Department: 607 - Building Parks & Landscape						
6100 - Payroll	124,130.00	124,130.00	9,537.70	26,410.37	97,719.63	21.28 %
6250 - Equipment	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
6300 - Professional Services	30,000.00	30,000.00	0.00	2,100.00	27,900.00	7.00 %
6400 - Vehicle Expense	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
6500 - Capital Expense	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
Department: 607 - Building Parks & Landscape Total:	159,630.00	159,630.00	9,537.70	28,510.37	131,119.63	17.86 %
Department: 680 - WRA Admin						
6100 - Payroll	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
6300 - Professional Services	26,000.00	26,000.00	5,212.50	5,212.50	20,787.50	20.05 %
6350 - Miscellaneous	161,955.00	161,955.00	0.00	0.00	161,955.00	0.00 %
Department: 680 - WRA Admin Total:	207,955.00	207,955.00	5,212.50	5,212.50	202,742.50	2.51 %
Expense Total:	367,585.00	367,585.00	14,750.20	33,722.87	333,862.13	9.17 %
Fund: 08 - WRA FUND Surplus (Deficit):	-79,300.00	-79,300.00	-14,750.20	15,548.89	94,848.89	-19.61 %
Fund: 09 - HAWKS CREEK GOLF COURSE						
Revenue						
Department: 500 - Revenue						
5200 - Sales Tax	39,031.00	39,031.00	2,006.68	4,557.87	-34,473.13	11.68 %
5650 - Miscellaneous Revenue	1,701,555.00	1,701,555.00	103,453.33	225,502.82	-1,476,052.18	13.25 %
Department: 500 - Revenue Total:	1,740,586.00	1,740,586.00	105,460.01	230,060.69	-1,510,525.31	13.22 %
Revenue Total:	1,740,586.00	1,740,586.00	105,460.01	230,060.69	-1,510,525.31	13.22 %
Expense						
Department: 670 - Food & Beverage						
6100 - Payroll	117,050.00	117,050.00	8,004.16	24,461.80	92,588.20	20.90 %
6150 - Supplies	114,650.00	114,650.00	6,340.99	13,208.25	101,441.75	11.52 %
6250 - Equipment	7,500.00	7,500.00	574.99	889.99	6,610.01	11.87 %
6350 - Miscellaneous	28,069.00	28,069.00	2,099.69	2,189.69	25,879.31	7.80 %
Department: 670 - Food & Beverage Total:	267,269.00	267,269.00	17,019.83	40,749.73	226,519.27	15.25 %
Department: 671 - Pro Shop						
6100 - Payroll	271,610.00	271,610.00	14,239.89	30,470.99	241,139.01	11.22 %
6150 - Supplies	135,300.00	135,300.00	9,551.12	17,854.13	117,445.87	13.20 %
6200 - Training	6,500.00	6,500.00	280.00	620.00	5,880.00	9.54 %
6250 - Equipment	92,230.00	92,230.00	6,346.31	15,052.27	77,177.73	16.32 %
6300 - Professional Services	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
6350 - Miscellaneous	63,455.00	63,455.00	3,378.29	6,183.60	57,271.40	9.74 %
6450 - Insurance	14,600.00	14,600.00	0.00	13,531.02	1,068.98	92.68 %
6500 - Capital Expense	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
6600 - Information Technology	15,300.00	15,300.00	2,193.57	3,308.66	11,991.34	21.63 %
Department: 671 - Pro Shop Total:	618,995.00	618,995.00	35,989.18	87,020.67	531,974.33	14.06 %
Department: 672 - Golf Maintenance						
6100 - Payroll	388,960.00	388,960.00	29,491.21	80,267.77	308,692.23	20.64 %
6150 - Supplies	184,580.00	184,580.00	4,883.02	6,319.30	178,260.70	3.42 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 11/30/2019

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
6200 - Training	4,000.00	4,000.00	175.00	175.00	3,825.00	4.38 %
6250 - Equipment	99,900.00	99,900.00	4,448.93	10,023.54	89,876.46	10.03 %
6350 - Miscellaneous	11,000.00	11,000.00	881.46	1,222.80	9,777.20	11.12 %
6400 - Vehicle Expense	22,750.00	22,750.00	1,216.09	2,662.09	20,087.91	11.70 %
6450 - Insurance	12,000.00	12,000.00	0.00	12,211.01	-211.01	101.76 %
6500 - Capital Expense	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
6550 - Debt Service	116,232.00	116,232.00	0.00	0.00	116,232.00	0.00 %
6600 - Information Technology	2,900.00	2,900.00	542.19	712.49	2,187.51	24.57 %
Department: 672 - Golf Maintenance Total:	854,322.00	854,322.00	41,637.90	113,594.00	740,728.00	13.30 %
Expense Total:	1,740,586.00	1,740,586.00	94,646.91	241,364.40	1,499,221.60	13.87 %
Fund: 09 - HAWKS CREEK GOLF COURSE Surplus (Deficit):	0.00	0.00	10,813.10	-11,303.71	-11,303.71	0.00 %
Report Surplus (Deficit):	-2,452.13	-2,452.13	-84,791.92	-255,362.66	-252,910.53	0.413.91 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	24,991.93	24,991.93	30,353.73	-85,818.63	-110,810.56
02 - WATER FUND	-1,802.00	-1,802.00	32,799.84	125,362.60	127,164.60
03 - CRIME CONTROL	6,275.96	6,275.96	-10,292.68	-38,472.37	-44,748.33
04 - CAPITAL PROJECTS	0.00	0.00	-194,064.47	-350,919.09	-350,919.09
05 - DEBT SERVICING	16,317.00	16,317.00	50,780.29	76,747.51	60,430.51
06 - STREET FUND	31,064.98	31,064.98	9,568.47	13,492.14	-17,572.84
08 - WRA FUND	-79,300.00	-79,300.00	-14,750.20	15,548.89	94,848.89
09 - HAWKS CREEK GOLF COURSE	0.00	0.00	10,813.10	-11,303.71	-11,303.71
Report Surplus (Deficit):	-2,452.13	-2,452.13	-84,791.92	-255,362.66	-252,910.53



Staff Recommendation:

Approval of ordinance 455 amending section 14.4.35 of the Westworth Village comprehensive zoning ordinance and modifying the measurement points of the sight visibility triangle at an alley intersection.

Prior Action:

Planning and Zoning will review staff recommendations on December 10th prior to this scheduled meeting. Council will be updated on the P&Z recommendations during the staff briefing.

Background Information/Analysis:

The public safety committee and staff have been reviewing concerns regarding sight visibility as residents enter and exit streets and alleyways. This issue arose again as a new home was proposed to be built on a corner lot where the rear alley exit intersected a public street right-of-way.

The current ordinance reads that the sight visibility triangle in this situation be measured “a minimum of ten feet (10’) in length from the point of *intersection*”. The issue is most city streets are 50-foot rights-of-way with 30 feet of pavement and an addition 10 feet on each side where sidewalks are generally located.

If the ordinance is enforced as currently written it would measure 10 feet back from the *intersection* which would put the point just past the sidewalk. This will force vehicles to pull out past the sidewalk to have a clear view of the roadway endangering users of the city’s public sidewalks.

Staff is recommending replacing the word “intersection” with “right-of-way” which will pull the sight visibility triangle further away from the intersection and allow for vehicles to have a clear, unobstructed view of both the roadway and 10 feet between the roadway and property lines where sidewalks are generally located.

Financial Consideration:

N/A



AN ORDINANCE AMENDING SECTION 14.4.35 OF THE WESTWORTH VILLAGE COMPREHENSIVE ZONING ORDINANCE TO MODIFY THE MEASUREMENT POINTS OF THE SIGHT VISIBILITY TRIANGLE AT AN ALLEY INTERSECTION; PROVIDING THAT HIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Westworth Village (the “City”) is a Type A General Law city located in Tarrant County Texas; and

WHEREAS, the Chief of Police recommends the modification of the measuring points as herein set forth, in response to recent safety concerns from citizens; and

WHEREAS, the Planning and Zoning Commission has determined these changes are necessary to protect the health, safety and general welfare of the citizens and visitors; and

WHEREAS, the City Council has determined that the amendment to the City Ordinance herein made is in the best interest of the health, safety and general welfare of the citizens of the City of Westworth Village;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTWORTH VILLAGE, TEXAS:

Section 1: The Westworth Village Comprehensive Zoning Ordinance, Section 14.4.35 Sight Visibility, is hereby replaced with the following:

“Sec. 14.4.35 Sight Visibility

- A. Visual clearance shall be provided in all zoning districts so that no fence, wall, architectural screen, earth mounding, landscaping, sign or other feature obstructs the vision of a motor vehicle driver approaching any street, alley, or driveway intersection. Whenever an intersection of a street(s), alley, and/or driveway occurs, a triangular visibility area shall be created. Landscaping, fences, walls, earthen berms and other features within the triangular visibility area shall be designed so as to provide unobstructed cross-visibility at a level between twenty-four inches (24”) and eight feet (8') above the ground. The triangular areas are defined as follows:
1. Alley intersects a public street right-of-way. The areas on both sides of the intersection of an alley and a public street shall have a triangular visibility area with two (2) sides of each triangle being a minimum of ten feet (10') in length from the point of ~~intersection~~ **right of way**, and the third side being a line connecting the ends of the other two (2) sides.
 2. Minor street intersection (except a street intersecting onto an arterial, see below) or intersection of private driveway onto a public street. These areas shall have a triangular visibility area with two (2) sides of each triangle being a minimum of twenty-five feet (25') in length along the right-of-way lines (or along the driveway curb line and the street right-of-way line) from the point of the intersection, and the third side being a line connecting the ends of the other two (2) sides.
 3. Major street intersection (the intersection of two arterials). These areas shall have a triangular visibility area with two (2) sides of each triangle being a minimum of fifty feet (50') in length along the right-of-way lines from the point of the intersection, and the third side being a line connecting the ends of the other two (2) sides.

- B. Shrubs and plant materials that are typically less than twenty-four inches (24") in height at maturity may be located within sight visibility areas provided that they are kept maintained at a maximum height of twenty-four inches (24").
- C. A limited number of single-trunked trees having a clear trunk (i.e., branching) height of at least eight feet (8') may be located within sight visibility areas provided that they are trimmed in such a manner that no limbs or foliage extend into the cross-visibility area defined above, and provided that they are spaced and positioned such that their trunks will not produce a visibility inhibiting, "picket fence" effect when they attain mature size."

Section 2. This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Westworth Village, Texas, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

Section 3. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction; such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 4. Violation of this ordinance shall constitute a misdemeanor punishable by a fine. Each day a violation occurs or is allowed to continue shall constitute a separate offense punishable hereunder. Nothing herein contained shall prevent the City from taking such other lawful action as is necessary to prevent or remedy any violation.

Section 5. All rights and remedies of the City are expressly saved as to any and all violations of the provisions of the Ordinance amended or revised herein, or any other ordinances affecting the matters regulated herein which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

Section 6. The City Secretary is hereby authorized if required to cause the publication of the descriptive caption & penalty clauses of this ordinance as an alternative method of publication by law.

Section 7. This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

AND IT IS SO ORDAINED; passed and approved on the 10th day of December 2019.

CITY OF WESTWORTH VILLAGE

L. Kelly Jones, Mayor

ATTEST:

Brandy G. Barrett, City Secretary

Approved as to form and legality:

DRAFT

Staff Recommendation:

Not moving the trail crossing to a position that would require additional engineering and construction of a retaining wall.

Prior Action:

The public safety committee recommended that the council leave the crossing at the originally designed location: south of Leonard Trail, north of the bridge on November 7th, 2019.

Background Information/Analysis:

The public safety committee reviewed moving the trail crossing south of the bridge along Roaring Springs road close to Leonard Trail and made the recommendation to leave the trail crossing in its currently proposed position.

At the request of Mayor Jones, staff was asked to research the feasibility of having the trail crossing next to the northern edge of the bridge.

Trail consultant engineering firm, Freese and Nichols, has reviewed the proposal and determined that this placement would require a retaining wall due to its proximity to the creek which would require additional engineering and construction cost. They estimate the cost to be:

1. Additional engineering: \$10,000 to be fully funded by the city, and
2. Trail extension and retaining wall construction: \$60,000 which could be included in the 80/20 grant funding.

There has been concerns from the owners of Leonard Oaks Townhomes (who physically view the traffic on Roaring Springs) about the safety of trail users in the cross walk. The concern is traffic entering Roaring Springs from Rogner will be accelerating to enter Roaring Springs and will not have adequate time to stop at a red light and have an accident with a pedestrian utilizing the trail crossing.

There has also been concerns from both Chief Reaves and the city's consultant engineers that moving it further south will increase the likelihood that the crossing will not be utilized resulting in trail users crossing Roaring Springs in an unsafe manner. Both of which recommend leaving the crossing where currently proposed.

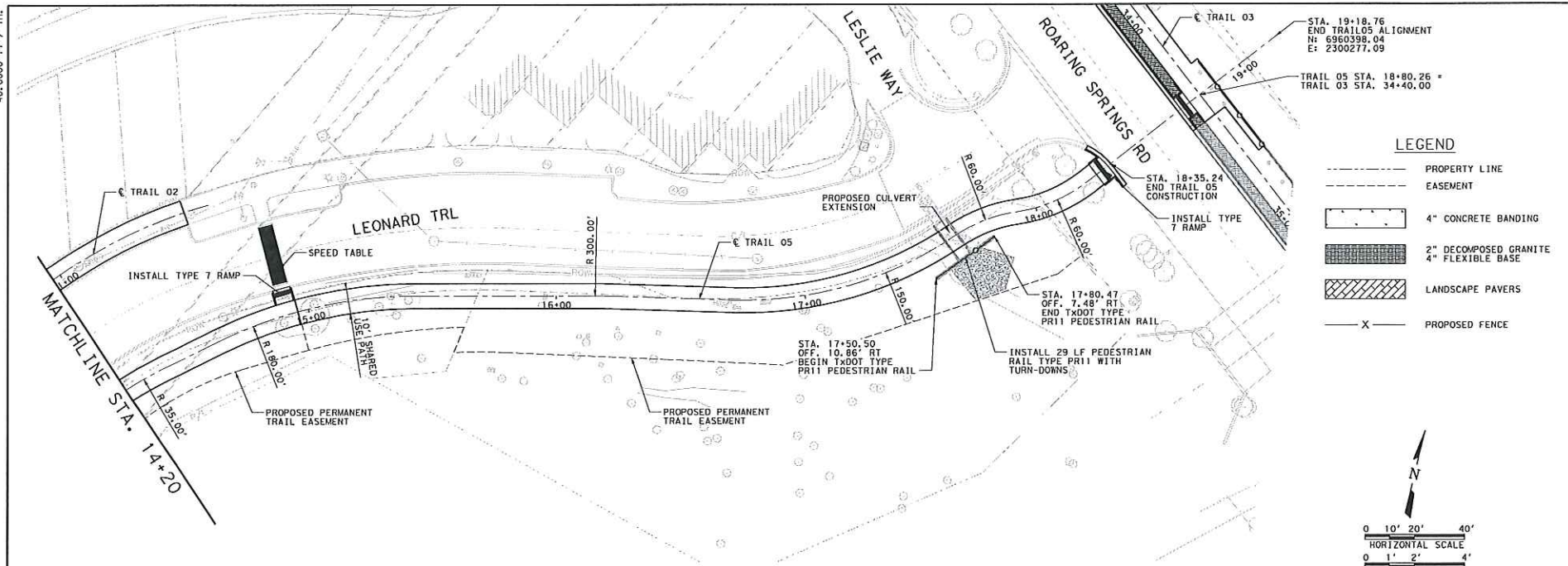
Any final decisions will be contingent upon TxDOT approval of the location.

Financial Consideration:

Estimated to be a \$22,000 to the city if the crossing is moved.

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JUN 05, 2019 - 04:15:18 AM
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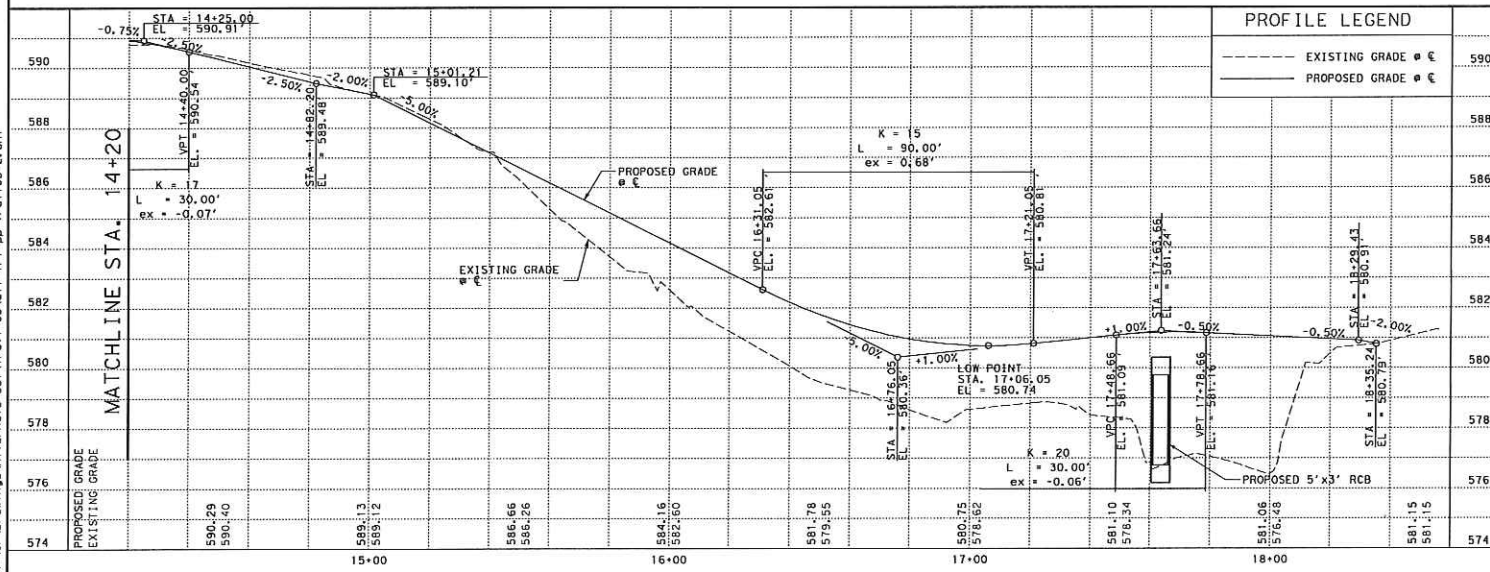
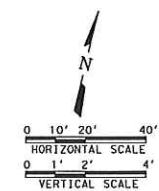


STA. 19+18.76
END TRAIL 05 ALIGNMENT
N: 6360398.04
E: 2300277.09

TRAIL 05 STA. 18+80.26 =
TRAIL 03 STA. 34+40.00 =

LEGEND

- PROPERTY LINE
- EASEMENT
- 4" CONCRETE BANDING
- 2" DECOMPOSED GRANITE
4" FLEXIBLE BASE
- LANDSCAPE PAVERS
- PROPOSED FENCE



PROFILE LEGEND

- EXISTING GRADE
- PROPOSED GRADE

NOT FOR CONSTRUCTION

THIS DOCUMENT IS RELEASED FOR THE
PURPOSE OF INTERIM REVIEW UNDER THE
AUTHORITY OF CHRIS B. BOSCO, P.E.
TEXAS NO. 93679 DATE: JUNE 2019
IT IS NOT TO BE USED FOR CONSTRUCTION,
BIDDING OR PERMIT PURPOSES.

_____, P.E.
Signature of Registrant & Date
Freese and Nichols, Inc.
Texas Registered Engineering Firm F-2144

FREES & NICHOLS
4055 International Plaza, Suite 200
Fort Worth, TX 76109-4895
Phone - (817) 735-7300
Fax - (817) 735-7491
Web - www.freese.com

Texas Department of Transportation
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WESTWORTH VILLAGE
CITY-WIDE TRAIL SYSTEM
ALTERNATE TRAIL 05
PLAN AND PROFILE
STA. 14+20 TO END

DESIGN	FED. RD. DIV. NO.	FEDERAL AID PROJECT NO.	HIGHWAY NO.
STG	6	CM 1502 (675)	VA
GRAPHICS	STATE	DISTRICT	COUNTY
EB	TEXAS	FTW	TARRANT
CHECK	CONTROL	SECTION	JOB
DFB	0902	90	026
CHECK	CB		

149

WESTWORTH VILLAGE TRAILS
EXHIBIT



WESTWORTH VILLAGE TRAILS
EXHIBIT





Westworth Police Department
311 Burton Hill Road
Westworth Village, Texas 76114
Phone 817-738-3675 fax 817-738-0535



Westworth Police Department

DATE: 12/2/19

TO: Mayor Jones et al;

FROM: KC Reaves- Chief of Police

SUBJECT: TASER Upgrade Proposal

All,

One of Westworth Village Police Departments goals is to provide the necessary equipment for the Officers to perform their daily tasks. The Police Department has been working for several years to provide TASERS for officers as an option in use of force situations instead of relying solely on impact weapons or empty-handed techniques. The Department has purchased enough TASERS in the past 10 years to allow every officer assigned to daily patrol operations to be equipped with a TASER. However, many of the first ones purchased have reached the end of life. For the past three years, the Department had budgeted for one (1) TASER replacement as well as a few replacement cartridges each year in the CCPD budget.

Since I have been the Chief, the Department has purchased 4 new Tasers and a handful of replacement cartridges. TASER Inc. continues to improve their product and with the improvements in technology, first and second-generation products have become obsolete and are no longer supported by TASER.

Discussion

Currently, the department has a fourteen (14) TASERS. Four (4) of the fourteen (14) Tasers in service are the recent purchases are model X26P. The remaining ten (10) are older model X26.

The 10 model X26's require updating the firmware and batteries and have not been able to be updated for several years. The newer model X26 P can be regularly updated with the required firmware updates as required by TASER.

TASER Inc. has recently released a new model which is the TASER 7. TASER 7 is capable of firing two cartridges before reloading. This design allows for a follow up shot

if the probes missed the individual or it allows the Officer to engage a second individual which may be a threat. The cost per unit is **\$2,775.00 per unit**, plus the costs for all new cartridges, software updates and new holsters for each unit.

The cost of upgrading the department to the TASER 7 would be **\$33,959.86** as a one-time purchase, or TASER has a lease program which requires \$9,019.06 up front with subsequent payments of \$6,235.20 per year for four additional years.

The second option is purchasing the TASER X26 P as a replacement for the outdated TASERS within the department. TASER is not promoting this item due to the new TASER 7 and the cost per unit of the X26 P has dropped significantly in the past year. The cost for a new X26 P is approx. **\$799.00 per unit**. The cost to upgrade the department with ten new X26 P's would cost approx. **\$8,500.00**. The X26 P is still supported fully by TASER Inc. and in service in many police agencies.

Currently, we have located a vendor who will take the old, outdated TASERS in trade and offset the cost of the new units. The trade in values are approx. \$200 plus or minus per unit depending on manufacturing date and condition. This will allow the City to offset the costs of the transition and provide an opportunity to surplus the outdated items.

Recommendation

Upon evaluating the options available and the limited number of deployments of the TASER's in the past 5 years, my recommendation is for the City Council to authorize the surplus of the ten outdated TASERS X26's and holsters so they can be traded in to offset the costs of 10 TASER X26 P's. The additional costs for the TASER 7 as well as the additional training required for these devices does not make this model a cost-effective solution for our organization.

The additional cost for the upgrade will be taken out of the CCPD account for TASER replacement and the remaining funds will be allocated from the Police Departments current equipment budget.

Professionally,

A handwritten signature in blue ink that reads "KEVIN REAVES". The signature is stylized with a large, sweeping initial "K".

Kevin C. Reaves

Chief of Police

Westworth Village Police Department